



## Habitat for Humanity of Boone County Critical Home Repair Application



Thank you for your interest in Habitat for Humanity's Critical Home Repair Program.

If you have any questions about qualifications, please call 765-483-5134 or email [repair@boonehabitat.org](mailto:repair@boonehabitat.org)

**Incomplete applications, including required documentation, will not be reviewed.**

Mail completed application to: Habitat for Humanity of Boone County, PO Box 5015, Zionsville, IN 46077

The person whose name(s) is on the application below **MUST** legally own and live in the house to be repaired.

<b>Section 1 - Applicant (Homeowner) Information</b>						
Date of application:						
Applicant (legal name):			Date of Birth:			
Email:			Phone (include area code):			
Co-Applicant (legal name):			Date of Birth:			
Email:			Phone (include area code):			
Address (where you live and where the repair work will be done):						
Street:		City:		Zip:		
Number of years at this address:			Year home was built, if known:			
List ALL people that live in the home (including applicants)						
Name	Relationship to Applicant	over age 65?	Veteran or currently serving in US Armed Forces?	Gross Monthly Income (Before taxes)	Net Monthly Income (After taxes)	Is person listed on the house mortgage / deed?

**Section 2 - Property Information**

This program only does exterior repairs for low-income homeowners who need assistance to do the necessary work. Please mark the items that need to be repaired or replaced:

details or description of need

<input type="checkbox"/> doors	
<input type="checkbox"/> fence	
<input type="checkbox"/> garage	
<input type="checkbox"/> gutters/downspouts	
<input type="checkbox"/> landscape	
<input type="checkbox"/> painting	
<input type="checkbox"/> porch	
<input type="checkbox"/> roof	
<input type="checkbox"/> sidewalks	
<input type="checkbox"/> siding repair/powerwash	
<input type="checkbox"/> storage shed	
<input type="checkbox"/> windows	
<input type="checkbox"/> OTHER (be specific)	

**\*\*Have you gotten quotes from licensed contractors for the needed work? If so, please attach. If not, you may be asked to obtain a quote from licensed contractor.**

**Section 3 - Habitat Partnership**

Initial Below:

- I read and understand the Repair brochure and accept the financial responsibilities.
- I certify that the information on this application, including required documentation, is accurate and that I own the property at the address on this application.
- I will return phone calls and submit paperwork in a timely manner.
- I have no present intention to move or offer my home for sale for at least three years.
- I confirm that, except for the conditions listed on this application, my home is a safe place for volunteers and that I will prepare the site in advance for volunteers and contractors.
- I confirm that any physically able persons residing in my home or visiting for the project day(s) will work alongside Habitat for Humanity of Boone County volunteers.
- I will be at my home at all times and working on Habitat for Humanity related activities while work is being completed on my home.
- I understand a signed liability waiver and photo release will be required prior to starting any project
- I will read page 3 of this application, What is a Completed Application, prior to signing below and submitting this application

Please share how you learned about the Boone County Habitat for Humanity's Critical Home Repair Program?

Applicant Signature:	Date
Co-applicant Signature:	Date

## What is a COMPLETED APPLICATION? and NEXT STEPS

A COMPLETE application consists of:

- 1) 2-page signed Critical Home Repair Application
  - 2) 2 months of paystubs and/or SSI/Disability award statement dated within 60 days
  - 3) W-2s/1099 for all income reported on tax returns
  - 4) Main page(s) of current federal tax return
  - 5) Current mortgage statement, if applicable
  - 6) Proof homeowners insurance is current
- The Repair team will confirm, through public records, that each applicant is on property deed and is current on

Next Steps:

- Return complete application to: Habitat for Humanity Boone County, PO Box 5015, Zionsville, IN 46077
- The HFHBC Repair Team will determine initial eligibility for the program and initiate communication with applicant
- The HFHBC Repair Team will contact you to arrange a visit to evaluate the scope of the project.
- A written proposal, if appropriate, will be prepared by the Repair team.
- If Habitat is unable to do your needed repairs, HFHBC may, with your permission, share your Repair project with another agency that may be able to assist you.
- If your Repair project is approved, you will be required to review, approve and sign the Repair Work Proposal and provide payment, as outlined, prior to work commencing
- \* If you are a resident of Lebanon, you may also be eligible for funding support from the Elevate Lebanon partnership with Habitat for Humanity Boone County. No additional application is necessary.

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